



Golden Compass School

(UEN No.) 201012407H
 20A Temple Street
 Singapore 058565
 Tel: (65) 6220 6228
 Website: www.goldencompass.edu.sg
 Email: admin@goldencompass.edu.sg

Please affix recent
 photograph

APPLICATION FORM

Please tick [v]

Course Title

Intake

- Dual Diploma in Tourism and Hospitality** _____
- Diploma / Certificate in Retail / Diploma in Tourism (Event Management and Operations)** _____
- Others:** _____

PERSONAL PARTICULARS

Full Name : (Mr./Ms./Dr.) _____

(Name as in NRIC/ Passport and underline surname. This name will be used on your certificate and transcripts)

NRIC No : _____ Date of Birth (dd/mm/yy) : _____

Passport No. : _____ Expiry Date : _____

Home Address : _____

Postal Code : _____

Home Tel : _____

Handphone No. : _____

E-mail : _____

Gender : Male Female Marital Status : Single Married

Nationality: Singapore Citizen Singapore Permanent Resident Others _____

In case of emergency, please contact : Name (Mr./Ms.) _____

Relationship : _____ Handphone No. : _____

EDUCATIONAL QUALIFICATIONS

Name of School / Institution	Country	Period of Study	Highest Educational Qualification

PAST EMPLOYMENT

Working experience starting with the latest position

Name Of Company	Occupation	From	To

CURRENT EMPLOYMENT DETAILS

Job Title : _____ Salary : _____ Working Experience : _____

Company Name : _____

Company Address : _____

Postal Code : _____ Fax No. : _____ Office Tel. No. : _____

Name of Supervisor / Principal : _____ e-mail: _____

COMPANY CERTIFICATION

To be completed by Employer Only

This is to certify that our company,
is sponsoring the applicant for the

_____ course.

Signature

Company Stamp

Date

Name of Official: _____

Designation : _____

ADDITIONAL INFORMATION

Please indicate how applicant came to know about the course? (Please tick the appropriate box)

Newspaper

Building Banner

Internet

Brochure

Electronic Mailer

Through friend/colleague/agent

Event/ Seminar

School Website

Others (Please state) : _____

RULES AND REGULATIONS

- 1) Students are required to sign the Standard Student Contract.
- 2) All application fee and portion of course fees payment by cheque must be crossed and made payable to "Golden Compass School Pte Ltd".
- 3) Fees paid are non-transferable.
- 4) Application fee paid is only valid for 6 months from the date of payment or intended course commencement date whichever is later, after which, the application is deemed as cancelled.
- 5) All applicants must submit a copy of personal identification (NRIC), certified true copies of educational certificates, transcripts and reference letters.
- 6) Information in the application will be treated with strict confidence and will be used solely for the purpose of course admission.
- 7) **Refund Policy** (with reference to Standard PEI-Student Contract) :

% of [the aggregate amount of the fees paid under Clause 1.11 and 1.12]	If Student's written notice of withdrawal is received
[100%]	More than [22] working days before the Course Commencement Date
[50%]	Before, more than [10] working days before the Course Commencement Date
[5%]	Before, but not more than [10] working days before the Course Commencement Date After, but not more than [3] days after the Course Commencement Date
[3%]	More than [3] days after the Course Commencement Date, but not more than [7] days after the Course Commencement Date
[0%]	More than [7] days after the Course Commencement Date

- 8) All requests for withdrawal or deferment of course must be submitted to School in writing.
- 9) School reserves the right to change the class schedule, training venue and policy without prior notice.
- 10) Please notify School immediately of any changes in address and contact numbers.
- 11) Permission is granted for the use of your photos taken by School during class or school events in all its advertisements and promotional materials.
- 12) In the event, Students do not meet grant requirements, the full fees will apply.
- 13) School reserves the right to amend the Rules & Regulations without prior notice.

DECLARATION BY APPLICANT

I, _____, declare that all information stated above is true and correct. I understand that any misrepresentation or omission of information is sufficient ground for rejecting my application.

I have read and accepted the rules and regulations of Golden Compass School.

I understand that upon official acceptance by the School in writing, I will need to sign a legally binding Standard Student Contract.

Signature of Applicant : _____

Date : _____