

**Golden Compass School**

(UEN No. ) 201012407H  
26B Temple Street  
Singapore 058571  
Tel: (65) 6323 2331 Fax: (65) 6323 2900  
Website: www.goldencompass.edu.sg  
Email: admin@goldencompass.edu.sg

Please affix recent  
photograph

**APPLICATION FORM**

Please tick [v]

**Course Title****Intake**

**Diploma in Tourism and Hospitality**

\_\_\_\_\_

**Others:** \_\_\_\_\_

\_\_\_\_\_

**PERSONAL PARTICULARS**

Full Name : (Mr./Ms./Dr.) \_\_\_\_\_

(Name as in NRIC/ Passport and underline surname. This name will be used on your certificate and transcripts )

NRIC No : \_\_\_\_\_ Date of Birth (dd/mm/yy) : \_\_\_\_\_

Passport No. : \_\_\_\_\_ Expiry Date : \_\_\_\_\_

Home Address : \_\_\_\_\_

Postal Code : \_\_\_\_\_

Home Tel : \_\_\_\_\_ Handphone No. : \_\_\_\_\_

E-mail : \_\_\_\_\_

Gender :  Male  Female

Marital Status :  Single  Married

Nationality:  Singapore Citizen  Singapore Permanent Resident  Others \_\_\_\_\_

In case of emergency, please contact Name (Mr./Ms.) \_\_\_\_\_

Relationship : \_\_\_\_\_ Handphone No. : \_\_\_\_\_

**EDUCATIONAL QUALIFICATIONS**

Name of School / Institution	Country	Period of Study	Highest Educational Qualification

**PAST EMPLOYMENT**

Working experience starting with the latest position

Name Of Company	Occupation	From	To

**CURRENT EMPLOYMENT DETAILS**

Job Title : \_\_\_\_\_ Working Experience : \_\_\_\_\_

Company Name : \_\_\_\_\_

Company Address : \_\_\_\_\_

Postal Code : \_\_\_\_\_ Fax No. : \_\_\_\_\_ Office Tel. No. : \_\_\_\_\_

Name of Supervisor / Principal : \_\_\_\_\_ e-mail: \_\_\_\_\_

## COMPANY CERTIFICATION

### To be completed by Employer Only

This is to certify that our company, \_\_\_\_\_  
is sponsoring the applicant for the \_\_\_\_\_ course.

Signature \_\_\_\_\_  
Name of Official: \_\_\_\_\_

Company Stamp \_\_\_\_\_  
Designation : \_\_\_\_\_

Date \_\_\_\_\_

## ADDITIONAL INFORMATION

Please indicate how applicant came to know about the course? (Please tick the appropriate box)

- Newspaper       Building Banner       Internet  
 Brochure       Electronic Mailer       Through friend or colleague  
 Event/ Seminar       School Website       Others (Please state) : \_\_\_\_\_

## RULES AND REGULATIONS

- 1) Student Contract to be signed.
- 2) All application fee and portion of course fees payment by cheque must be crossed and made payable to "Golden Compass School Pte Ltd" .
- 3) Fees paid are non-transferable.
- 4) Application fee paid is only valid for 6 months from the date of payment or intended course commencement date whichever is later, after which, the application is deemed as cancelled.
- 5) All applicants must submit a copy of personal identification (NRIC), certified true copies of educational certificates, transcripts and reference letters.
- 6) Information in the application will be treated with strict confidence and will be used solely for the purpose of course admission.
- 7) **Refund Policy** (with reference to Standard PEI-Student Contract) :

% of [the aggregate amount of the fees paid under Clause 1.11 and 1.12]	If Student's written notice of withdrawal is received
[100%]	("Maximum Refund") More than [30] days before the Course Commencement Date
[50%]	Before, but not more than [7] days before the Course Commencement Date
[5%]	After, but not more than [3] days after the Course Commencement Date
[3%]	More than [3] days after the Course Commencement Date, but not more than [7] days after the Course Commencement Date
[0%]	More than [14] days after the Course Commencement Date

- 8) All requests for withdrawal or deferment of course must be submitted to School in writing.
- 9) School reserves the right to change the class schedule, training venue and policy without prior notice.
- 10) Please notify School immediately of any changes in address and contact numbers.
- 11) Permission is granted for the use of your photos taken by School during class or school events in all its advertisements and promotional materials.
- 12) School reserves the right to amend the Rules & Regulations without prior notice.

## DECLARATION BY APPLICANT

I, \_\_\_\_\_, declare that all information stated above is true and correct. I understand that any misrepresentation or omission of information is sufficient ground for rejecting my application.

I have read and accepted the rules and regulations of Colden Compass School.

I understand that upon official acceptance by the School in writing, I will need to sign a legally binding Student Contract.

Signature of Applicant : \_\_\_\_\_

Date : \_\_\_\_\_